

**Minutes of the XVIIth Meeting of the
Board of Directors of Alumni Association, IIT Kanpur**

Date of the Meeting: 30 November 08 Venue: IIT Kanpur (through conference)

Meeting commenced at 7:30 A.M. Indian Standard Time

Minutes

Agenda Item 1: Roll Call

Members present: Mr. Abhay Bhushan (President), Prof. Kripa Shanker (Secretary), Dr. Sameer Khandekar (Treasurer), Mr. Bhanu Kapoor, Mr. Rahul Mehrotra, Mr. Sanjeev Sinha, Mr. Rakesh Sharma, Mr. Pawan Kumar, Prof. Sanjeev Aggarwal, Prof. Umesh Mishra, Arvind Kothari & Anurag Sujania,

Members absent: Mr. Rakesh Pandey, Mr. Rahul Shukla, Mr. Manish Thakur

Agenda Item II: Announcements

1. Mr. Abhay Bhushan, President, welcomed Prof. Kripa Shanker to the board as the new secretary.
2. Prof. Kripa Shanker and Dr. Khandekar thankfully acknowledge the grant given by the DRPG and Institute to the AA, which is to a tune of about 13,00,000 Lakhs.
3. Dr. Khandekar informed the Board that Mr. A. N. Pandey (PhD student/MTH) who was diagnosed for Blood Cancer, and funds for his treatment were generated by the alumni together with the IITK community, is now fully cured and back at campus for completion for his studies.
4. Dr. Khandekar informed the Board that members of the team who are making a film for the Golden Jubilee celebrations will be visiting IITK during the reunions.

Agenda Item III: Confirmation of minutes of the last BOD Meeting

The minutes of the last board meeting held on 31 August 08 were confirmed unanimously.

Agenda Item III: Action Taken Report

- a) **Updation of Alumni Database:** Prof. Kripa Shanker intimated the board about the updated status of the database. Prof. Aggarwal informed that the Alumni Association and the DRPG are working on the same database and all the updates as given by IITK Foundation have been incorporated in the master database.
- b) **80G exemption and FCRA:** The Treasurer informed the board we have received the 80 (G) and 12 (A) certification from the Income Tax department. Efforts are being initiated for applying for the FCRA. Mr. Rakesh Sharma advised on the name of Mr. Rajeev Srivastava for seeking help in getting the FCRA certification.
- c) **Kelkar Alumni Lecture:** The Secretary informed, that the committee formed by the Director, IITK met and tentatively discussed on few names such as Ms. Kiran Bedi, Mr. Gulzar, Mr. Shekhar Gupta, Mr. Pranab Roy and invitation from the Director is being forwarded to the speaker. The time plan for the lecture, keeping in the Academic calendar in mind is February 6-8 and March 20-22, 09.

- d) DAA Event: Prof Kripa Shanker informed the board that the Director IITK has formed a committee which will meet on December 23, 08 and finalize the awardees for the year 2008-2009.
- e) Action by subcommittees of AA: details under agenda item 8
- f) Duties of the Secretary: Item closed, New Secretary has taken charge
- g) Japanese interest to promote vocational training programs in India:
Mr Sanjeev Sinha is taking up the initiative and the DRPG along with the Alumni Association will follow it up at the Institute level. Mr Sinha informed that the Japanese Government has taken up the plans for introducing courses on vocational education with tieups in India. Japanese companies have started the recruitment and internship initiatives in India.
- h) IITKAA contribution to commemorate the Golden Jubilee Celebration: Mr Abhay Bhushan, President informed that a special publication by AA (Taken up as agenda 7), ultra marathon, are few of the events which are being planned. He informed that a child run of the mega event is planned in the third or fourth week of January 09. He also emphasized that alumni participation in the major events is to be promoted.

Agenda Item V: Sid Agrawal Memorial Fund and Lalit K Choudhary

The Board condoned the death of Mr Sid Agarwal (BT/EE/74) and Mr Lalit K Choudhary (BT/ME/83). Prof Kripa Shanker informed the board that Sid Agarwal Memorial Fund has been established and links have been placed on the AA and IITK website.

Mr Abhay Bhushan opined that a similar fund could be established for Mr Lalit K Choudhary, Prof Aggarwal and others on the board were of the opinion that the efforts initiated by the batch are more successful as compared to projects launched by the AA or the Institute.

Agenda Item VI: Management of AA office and staff

The present staff situation at the AA-Office was summarized by the Secretary and Treasurer. It was highlighted that there is an urgent need for harmonizing and standardizing the employment procedures at the AA Office. In view of this, the following policy was resolved and accepted:

1. All employment positions at AA-IITK will be temporary and on a contractual basis.
2. All AA staff positions will be suitably 'mapped' with equivalent positions, in terms of qualifications and experience, which the institute (IITK) offers to its '**Project staff**' (presently administered by the Dean, Research and Development, IITK).
3. All terms and conditions, including salary structure, perks, leave, annual increments, performance appraisal system, HRA/ accommodation allowance, other allowances etc. associated with these respective AA Office positions will follow as per the guidelines and recommendations of the corresponding 'mapped' positions of the institute project staff.
4. As and when the institute revises the salary structure/ employment terms and conditions of its 'Project staff' employees, AA will also take up the revision, although it will not be automatic and will be subject to the approval of the AA Board.

5. Medical benefits may be also given to all AA employees at par with the Project Staff (i.e. external patient/OPD facility to the person employed and NOT to any of his/her family members).
6. At any given time, no AA staff will get a salary lower than the minimum wages specified by Government of India and prevailing during that time.
7. The BOG-AA-IITK will review the approved 'mapping' from time to time and take corrective course of action if deemed necessary. While all possible efforts will be made to follow the 'mapping' as per the applicable and approved guidelines for institute 'project staff', the BOD-AA-IITK or its appointed Executive Committee, will remain the final authority for fixing all the employment terms and conditions of the employees working at AA Office.

The following mapping was accepted with effect from 01.01.2009 till further amendments are proposed and ratified by the board.

#	AA-Position	IITK Project Staff position	Status	Proposed Salary Slab
01	Admin Head	No mapping for this post at the moment. This position will remain vacant till a need for such a position is felt in the AA office structure.	----	----
02	Office Manager	Project Engineer	Full time	10000-1000-22000
03	Asst. Manager	Project Associate	Full time	6000-600-15000
04	Web Administrator	Project Associate	Full time	6000-600-15000
05	Accountant	Senior Project Assistant	Full time	4500-450-8000
06	Office Boy	Daily Wages	Full time	as per GOI norms(at present about Rs. 122 per day)

Based on the above recommendations, the new salary-structure of existing staff members, w.e.f. 01.01.2009, will be worked out.

Agenda Item VII: Planning publications for Golden Jubilee from the Alumni Association and appointment of editor & editorial committee

Mr Abhay Bhushan, President, Alumni Association proposed that we have two publications to commemorate the Golden Jubilee: namely IITK Alumni @50 and Reminiscences.

IITK Alumni @ 50 will feature the stories of 50 Alumni and their journeys through life. We will select 50 successful Alumni sprinkled through many batches and in different fields, funding of these will be through sponsorship.

The second publication Reminiscences will be focused on IITK life of their student days (as perceived by the alumni), and how it evolved and changed, written by Alumni. Mr Arvind Kothari informed the board that a publication on similar lines is being planned by Gymkhana and so parallel efforts in these directions can be avoided and the same team can contribute for the publication planned by the Alumni Association.

Agenda Item VIII: Action by Subcommittees:

Progress/discussion of following sub committees:

- a) **Special committee for New initiatives:**

Mr Abhay Bhushan, the convener informed the board that a large number of new initiatives are being planned for the Golden Jubilee Year 2009-2010. Efforts are on to meet the expected goal of fundraising by the IITK Foundation and the DRPG.

b) Finance Committee:

Dr Khandekar informed the Board half yearly audit was undertaken the Chartered Accountant. Regular stock checking and proper up making and keeping of the account documents is being done as per IITK norms. The next meeting of the finance committee is being tentatively scheduled for last week of January.

c) Student Alumni Liaison & Lectures Committee:

In the absence of Mr Rakesh Pandey, Mr Anurag Sujania and Mr Arvind Kothari informed the Board that no major updates have taken place and they are working in close coordination with Mr Pandey and other alumni for the agenda related to committee, Mr Pandey has plans to visit the campus in January 2009 for further action.

d) Website Management Committee:

Dr Sameer Khandekar informed the Board that thanking into consideration the recent website attacks the AA website was referred to the Prabhu Goel Centre for Computer and Internet security and all the recommendation made by them have been implemented to prevent further hacking.

e) Influencing Government Policy for IIT's:

Mr Rakesh Sharma informed the board that efforts should be planned for mentoring ITI by the IIT's.

f) Alumni Faculties Academics Network committee:

Prof Umesh Mishra informed the board he is working with Mr Raj Bordia and will send a proposal before the next board meeting. He is interested in making arrangements for the student internship and sabbatical visits for the faculty.

Agenda Item IX: Reunions planning update

Prof Kripa Shanker informed the board that The Silver Jubilee Reunion Class of 84 has been scheduled for 26-28 December, there is an overwhelming response from the class, the class is taking interest in making arrangements for group discussion/interactions, cultural programmes and activities on the campus during their visit.

The 35th Year Reunion Class-of-74 is scheduled to be held from January 3-5, 09, the number of registration for this batch has been low till yet but efforts from the batchmates together with the Alumni Association are on to motivate the number of people attending.

The 20th Year Reunion of the Class-of-88 is scheduled to be held on January 2-3, 09. Alumni Association is providing administrative support only for arranging this reunion.

Agenda Item X: Update from DRPG and IITK Foundation for 2008 Annual Fundraising

Prof Sanjeev Aggarwal informed the board that this year the fund raising have been slow considering the economic slowdown, still efforts are on to meet the proposed target.

Agenda Item VII: Any other item

1. IIT Kanpur History Project

Discussed under agenda No 7

2. Discussion regarding the status of Recruitment at IIT Kanpur this year

Mr Sujania and Mr Kothari informed the board that the present placement scenario is not so good and that the Student Placement office expects to place only a small fraction of the students registered with them, in view of this a help is sought from the Alumni for placements and Mr Bhushna agreed and offered to push specific companies for recruiting from IIT Kanpur. Mr Kothari informed the board that Mr Sanjeev sinha and Alumni from Bangalore chapter are already involved in the helping the SPO.

The President thanked the Board Members and closed the meeting at about 9:10 AM IST.

Prof Kripa Shanker
Secretary

Mr Abhay Bhushan
President, IITKAA